



BetEasy Darwin Triple Crown

# Who to Talk to When Planning an Event

Speak to the right people for approvals, advice or assistance when planning your event.



Northern Territory  
**MAJOR  
EVENTS**  
Company

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When planning an event you might need to consult other organisations, government departments, and regulatory and statutory authorities.

Some will require formal approvals for events; others can help ensure your event is well-managed and safe.

Who you contact will depend on the size and nature of your event. The below is a guide only and you may need other approvals. It is your responsibility to ensure you have the necessary approvals for your event.

## Local Council

<https://nt.gov.au/community/local-councils-remote-communities-and-homelands/find-your-council>

Each council has its own way of dealing with events and will require different information. Contact council at least six months in advance of your proposed event to find out what their requirements are – more than 12 months if it is a large event. Some councils may require you to lodge a formal development or event application.

## Australasian Performing Right Association and Australasian Mechanical Copyright Owners Society

<https://apraamcos.com.au/music-customers/>

APRA AMCOS helps music creators get paid for their work and gives music users easy ways to legally play and copy what they like. It is a non-profit copyright collecting society that collects and distributes fees for public performances and communication to the public. APRA AMCOS can help you find the type of licence to suit your event, so you only pay for what you need.

## Bureau of Meteorology

<http://www.bom.gov.au/nt/>

You can discuss likely weather forecasts for your event with the Bureau of Meteorology, and organise briefings for more information.

## NT Police Force

<https://pfes.nt.gov.au/police/community-safety/major-events>

The Events Planning Unit (EPU) works in collaboration with event organisers and stakeholders to plan and manage community events.

## Landowners and Venue Managers

Contact landowners and venue managers to discuss rules and regulations that apply to your site/venue, insurance required, activities allowed, approved suppliers, your emergency response plan and crowd management issues.

## Licensing NT

<https://nt.gov.au/industry/hospitality/liquor-licences-and-wholesaler-registration/apply-for-a-liquor-licence>

A liquor licence is required for all events held in the NT where liquor will be sold.

## Local Aboriginal and Torres Strait Islander Representatives

Contact local Aboriginal and Torres Strait Islander representatives or Elders to discuss a Welcome to Country, locally recognised Aboriginal community spokespeople or cultural service providers, and other key protocols.

For further information to help you plan, run, finance and report on your event, get in touch with us on (08)8999 6286 or email [ntmec.grants@nt.gov.au](mailto:ntmec.grants@nt.gov.au).

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